

Regular School Board Meeting
I.S.D. 547, Parkers Prairie Public Schools
Monday, January 23, 2023
High School Media Center

The regular meeting of the Board of Education of Independent School District 547, Parkers Prairie Public Schools, was called to order by Chairman Steve Inwards at 7:00PM. Board members present: Nancy Euteneuer, Christy Hart, Judy Moeller, Brad Ost, Dustin Schilling, Scott Wagner. Absent: None. Student Board members present: Jaycee Koep. Administration present: Superintendent Peter Haapala, Secondary Principal Carey Johnson, Elementary Principal Steve Radtke. Also present: Tamara Ellsworth, Rachel Denny, Jenni Marquardt and Tammy Larson.

Motion by Euteneuer, seconded by Wagner and carried, to approve the amended agenda.

Motion by Moeller, seconded by Schilling and carried, to approve the Consent agenda.

Consent Agenda

- a. Approval of December 20, 2022, Regular Meeting Minutes
- b. Approval of the January 9, 2023 Organizational Meeting Minutes
- c. Approval of the January 17, 2023 Special Meeting Minutes
- d. Payment of the Bills through 01/20/2023
 - i. Hand Payable - \$44,836.13
 - ii. Board Payable I - \$149,984.81
 - iii. Board Payable II - \$42,104.66
 - iv. Credit Card, Wire, EFT - \$376,636.61
- e. Approve the following Routine Personnel Items
 - i. Hires
 - I. Hunter Haggenmiller – 4th Grade Math Masters
 - II. Hannah Sterzinger – PCCC Teacher from PCCC Aide, effective 01/16/23
 - ii. Resignations
 - I. Jen Lego – Junior High Softball Coach
- f. Acceptance of the following donations received in December 2022:

From	For	Amount
Anonymous	Clay Trap	\$ 50.00
Anonymous	Fishing League	\$ 50.00
Parkers Prairie Sportsman Club	Clay Trap	\$ 5,000.00
Geneva Capital	High School Microscopes	\$ 2,500.00
Bruce & JoAnn Amundson	FFA - Spring Cleaning	\$ 100.00
	Total	\$ 7,700.00
Effington Township	Five Large classroom tables	

- g. Second reading of policies: 213, 531, 532, 533, 534, 601, 603, 620, 721.
- h. Final reading of policies: 102, 214, 410, 412, 413, 417, 418, 419, 427, 501, 502, 506, 514, 515, 516, 521, 522

Old Business

Superintendent Search

Results of the Staff Survey for Superintendent Needs was distributed and discussed. Thirty-six staff responded.

Motion by Hart, seconded by Euteneuer and carried, to schedule a meeting on Monday, January 30, 2023, 7:00 PM, to set Superintendent Interview questions.

Motion by Hart, seconded by Ost and carried, to schedule a meeting on Monday, February 6, 2023, 7:00 PM, to review Superintendent applications.

Motion by Hart, seconded by Schilling and carried, to schedule Superintendent interviews for Monday, February 13, 2023, 5:00 PM.

Member Hart introduced, and member Schilling seconded a RESOLUTION TO ESTABLISH STANDING COMMITTEES OF THE SCHOOL BOARD. The resolution passed unanimously.

Motion by Hart, seconded by Schilling and carried, to approve School Board Committee Assignments as listed below:

2023 Committee Assignments				
Committee	Member #1	Member #2	Member #3	
Community Education	Moeller	Euteneuer	Hart	
Facilities	Schilling	Wagner	Ost	
Finance	Hart	Inwards	Schilling	
Negotiations	Inwards	Hart	Schilling	
Policy	Euteneuer	Wagner	Ost	
Teaching & Learning	Wagner	Moeller	Euteneuer	
2023 Board Representative				
Board	Member			
CMETS	Hart			
LCSC	Moeller			
MSBA Legislative Liason	Inwards			
MSHSL Liaison	Ost			
Otter Tail County Collaborative	Moeller			
RAED	Moeller			
SEAC	Moeller			
2023 Committee Duties				
Community Education	This committee is responsible for review of programs in Fund 04. This encompasses Community Education, PCCC/PKC, ECFE, preschool, and non MSHSL activities. Members will represent the Board at required District committees as needed.			
Facilities	This committee meets as needed to discuss the facility and property needs. The committee will serve as the Project Oversight committee as needed for projects. The committee will also meet as needed to set parameters and review Type III transportation (van) needs.			
Finance	This committee meets to review assumptions for development of each fiscal year's budget. The committee also reviews changes to programs and positions as part of budget development. This committee will also develop the school calendar each year.			
Negotiations	This committee meets to negotiate with both employee bargaining units (EDMN-PP & Union 70), administration (Superintendent & Principals), district office staff (Business Manager & Payroll Clerk), Registrar and PCCC/PKC staff (Coordinator, teachers, assistant teachers & aides). Additionally the negotiations teams negotiates the contract with Parkers Bus Company.			
Policy	This committee works to prepare policy for full board adoption. This committee will meet 2-3 times per year generally and as necessary. Members of this committee would participate in Meet & Confer sessions.			
Teaching & Learning	This committee is responsible for review of educational programming PreK-12. This encompasses Community Education, Special Education, PCCC/PKC, ECFE, curriculum, technology, scheduling, and activities. Members will represent the Board at required District committees as needed.			
2023 Board Representative				
Board	If a representative is not able to attend a scheduled meeting they will contact another Board member to replace them.			
CMETS	The Central Minnesota Educational Technology Systems Cooperative has one School Board Member from each member district. The Coop Board meets semiannually in June and January.			
LCSC	A Board member is elected by members of Lakes Country Service Cooperative.			
MSBA Legislative Liason	This is a liaison position between the district and the Minnesota School Board Association's Legislative Committee.			
MSHSL Liaison	This is a liaison position between the district and the Minnesota State High School League			
OTC Collaborative	A Board member is elected by members of Otter Tail County Collaborative.			
RAED/RAS	Runestone Area Education District Cooperative/Runestone Alternative School has one School Board Member from each member district. The Coop Board meets monthly. There will be a primary and a secondary representative established by the district. The secondary representative will attend board meetings when the primary representative is unable to attend.			
SEAC	PP Special Education Advisory Council. The Special Education Advisory Council (SEAC) shall advise Parkers Prairie Public Schools on the education of children with disabilities. The Essence of the Council's purpose is to provide a broad base of input to Parkers Prairie Public School policies, practices, and issues related to the education of children and youth with disabilities who are between the ages of birth to twenty-one.			

New Business

The issue of safety for staff, students and the contractor for snow removal on Highway 29 was discussed. Law enforcement presence when loading and moving snow was suggested. Administration will discuss with the Parkers Prairie Police Department, Otter Tail County Sheriff's Office and Jon Thoennes.

Motion by Ost, seconded by Moeller and carried, to advertise to sell Van 2 under sealed bid.

Member Moeller introduced, and member Euteneuer seconded a RESOLUTION DIRECTING THE ADMINISTRATION TO MAKE RECOMMENDATIONS FOR POSSIBLE REDUCTIONS IN PROGRAMS AND POSITIONS. The resolution passed unanimously.

Motion by Euteneuer, seconded by Moeller and carried, to approve participation in the Student Survey related to tobacco use.

Motion by Euteneuer, seconded by Ost and carried to approve the following as signers on the account at Midwest Bank: Peter Haapala, Lisa Nori, Tammy Larson, Steve Inwards, Christy Hart and Judy Moeller.

Motion by Moeller, seconded by Wagner and carried to remove the following as signers to the account at Midwest Bank: Dean Yocum, Lyle Oeltjenbruns.

Member Schilling introduced, and member Euteneuer seconded a GOVERNMENT/PUBLIC ENTITY BANKING RESOLUTION listing Peter Haapala, Lisa Nori and Tammy Larson as authorized persons for account changes and updates.

Motion by Moeller, seconded by Schilling and carried, to hire Brian Steidl as a part-time Custodian.

Member Hart provided information on the CMETS Committee meeting recently held.

Member Moeller provided information on the LCSC Committee meeting recently held.

Motion by Moeller, seconded by Euteneuer and carried to authorize Elementary Principal Radtke to pursue signage at the Elementary school, to be paid wholly by donations.

Superintendent Haapala has been approached about an electronic sign near the High School, to be paid with donations. He will obtain additional information on the project.

It is National Paraprofessional Recognition Week.

Motion by Euteneuer, seconded by Wagner and carried to accept the reports as presented.

The District recently submitted data to the State on Pay Equity and received notice of Compliance.

Motion by Euteneuer, seconded by Schilling and carried, to adjourn at 8:23 PM.

Judith Moeller, Clerk

Tammy Larson, Recorder